Is 'Business Jargon' one of your 'Pet Hates' in the office?

Business jargon and terminology has become increasingly common in the work place with a recent study undertaken by Jurys Inn and Cross-country trains showing that 55% of office workers admit to using business slang on a daily basis. 39% of these workers consider excessive use of business jargon to be a pet hate with these tending to be in the over 55s age group. The most likely to use business jargon are those between 25 and 34 age bracket. 'Going forward', 'thinking outside the box' and 'close of play' are the most common terms used by workers.

So why do workers feel the need to use business jargon? Head of Sales at Jurys Inn, Marc Webster explains that the use of business terminology can make workers feel more important or 'in the loop'. It can also be used by individuals in an attempt to climb the career ladder.
In an attempt to assist those who wish to avoid using business jargon 'moving forwards', Jurys Inn has created a Business Jargon Prompt Sheet. 'Ping it over/on' can be translated to 'email it over to me' and 'getting your ducks in a row' to 'ensuring everything is clear and organised'

Business Jargon	Or you could say…
Actioned	Completed
Blue sky thinking	Thinking creatively
Bottom line	Profitability
Bounce ideas around	Share ideas
Business as usual (BAU)	No change
Close of play/business (COP/COB)	Before you leave the office
Deliver	Finish the job on time
Ducks in a row	Get everything organised
Fire off an email	Send out an email
Flag it up	Make someone aware
Heads up	Let me know
Ideas shower	Brainstorm
In the loop	Keep me updated
In the pipeline	Coming up/on the agenda
Issue a document	Send out a document
Let's put it on the backburner	Let's drop this idea
Let's take it offline	Let's discuss it later
Liaise	Make contact/converse
Moving forward	In the future
Passing the buck	Passing on responsibility
Ping it over/on	Email it over
Progress	Move something on
Proof it	Check it
Put the feelers out	Assess the situation
Reach out	Make contact
Quick win	Easy guaranteed success
Sticking to my guns	Sticking to what you believe in
Thinking outside the box	Thinking creatively
Timeframe	When a task will be completed
What's the root cause?	What's the underlying problem